

**COTTONWOOD HIGHLANDS METROPOLITAN DISTRICT NO. 2
REGULAR MEETING**

December 6, 2022 at 10:00 a.m.

This meeting will be held via teleconferencing and can be joined through the directions below:

Join Zoom Meeting:

<https://us06web.zoom.us/j/84543140000?pwd=NGcrS2dTOWszSnY5emo5T1FNh3hLUT09>

Meeting ID: 845 4314 0000

Passcode: 397986

Call In Numbers: 1 (720) 707-2699 or 1 (2532) 158-782

Board of Directors

Scott Carlson, President	Term Expires May 2025
Clay Carlson, Secretary/Treasurer	Term Expires May 2025
Kent Carlson, Vice Pres./Asst. Secretary	Term Expires May 2025
VACANT	Term Expires May 2023
VACANT	Term Expires May 2023

AGENDA AND NOTICE

1. Call to Order
2. Declaration of Quorum/Director Qualifications/Disclosure of Conflicts
3. Approval of Agenda
4. Approval of Minutes – December 8, 2021 (*enclosure*)
5. General Matters
 - a. Resolution Designating Meeting Notice Posting Location (*enclosure*)
 - b. Officer Designation and 2023 Annual Administrative Resolution (*enclosure*)
 - c. Consider Approval of Property and Liability Insurance Renewal 2023
 - d. Consider Approval of Resolution Calling May 2, 2023 Director Election (*enclosure*)
 Method for Providing Notice of Call for Nominations: in addition to emailing to each registered elector at the email address provided by the county, or if no email is provided, by mailing to the household of each registered elector, notice of the call for nominations will be provided by website posting if operational and by publication if website not available
 - e. Consider Approval of Resolution Regarding Mill Levy Adjustment Permitted by Town of Parker Resolution No. 22-065 and Appending Such Resolution to the District’s Service Plan (*enclosure*)
6. Financial Matters
 - a. Financial Statements and Payables
 - b. Public Hearing on 2022 Budget Amendment
 - i. Consider Adoption of Resolution Amending 2022 Budget (*enclosure*)
 - c. Public Hearing on 2023 Budget
 - ii. Consider Adoption of Resolution Approving 2023 Budget (*enclosure*)
 - d. 2021 Audit/2022 Audit Exemptions
 - e. Developer Advances for Administration, Operations and Capital Costs with Reimbursement Acknowledgement and Agreements (Jordan Potomac, LLC, Other); Cost Certification Services
 - f. CLA Master Service Agreement and Statement of Work
7. 2023 Development Outlook
8. Next Meeting/Adjourn

2022 Regular Meetings	Location
The First Tuesday of June and December at 10:00 A.M. Please Call 303-858-1800 with any questions.	12460 1 st Street, Eastlake, Colorado & Teleconference