

COTTONWOOD HIGHLANDS METROPOLITAN DISTRICT NO. 2
SPECIAL MEETING

December 5, 2020 at 1:30 p.m.

Due to Executive Orders issued by Governor Polis and Public Health Orders implementing the Executive Orders issued by the Colorado Department of Health and Environment, and the threat posed by the COVID-19 coronavirus, this meeting will be held via teleconferencing and can be joined through the directions below:

Zoom Link: <https://zoom.us/j/92874141537>

Meeting ID: 928 7414 1537

Call In Number: 1(253) 215-8782 or 1(346) 248-7799

Board of Directors

Scott Carlson, President	Term Expires May 2022
Clay Carlson, Secretary/Treasurer	Term Expires May 2022
Kent Carlson, Vice Pres./Asst. Secretary	Term Expires May 2022
VACANT	Term Expires May 2023
VACANT	Term Expires May 2023

AGENDA AND NOTICE

1. Call to Order
2. Declaration of Quorum/Director Qualifications/Disclosure of Conflicts
3. Approval of Agenda
4. Consider Adoption of Resolution Declaring Emergency Procedures to Authorize Telephonic Regular and Special Meetings in Lieu of In-Person Meetings (*enclosure*)
5. Approval of Minutes – December 5, 2019 (*enclosure*)
6. General Matters
 - a. 2021 Annual Administrative Resolution
 - b. Consider Approval of Property and Liability Insurance Renewal 2021
 - c. Consider Approval of Electronic Signature Policy (*enclosure*)
7. Financial Matters
 - a. Financial Statements and Payables
 - b. Public Hearing on 2020 Budget Amendment
 - i. Consider Adoption of Resolution Amending 2020 Budget (*enclosure*)
 - c. Public Hearing on 2021 Budget
 - ii. Consider Adoption of Resolution Approving 2021 Budget (*enclosure*)
 - d. Developer Advances Operations and Capital
8. Director Vacancies
9. Development Outlook
10. Next Regular Meeting (June 1st, 2021)/Adjourn

2020 Regular Meetings	Location
The First Tuesday of June and December at 10:00 A.M. Please Call 303-858-1800 with any questions.	12460 1 st Street, Eastlake, Colorado